



Indian Nations Council COPE Event Reservation for UNITS

- This RESERVATION form must be submitted at least 3 weeks prior to the event date to assure availability of the desired site(s) and equipment/gear.
- After confirmation of this reservation, this Form must be submitted with payment to the Indian Nations Council Resource Center no later than 3 business days prior to the event or risk cancellation of the activity.
- A Unit is financially responsible for all equipment and gear used during an event. Lost or damaged equipment or gear shall be reimbursed by the Unit at Council direction. A Climbing/COPE Instructor may remove any piece of equipment or gear from use but shall not otherwise further damage, render unusable or discard any Council owned material.
- Present Lead Instructor photo Id to ranger upon arrival at site.

Section 1.0 – Unit Event & Staffing Information:

TROOP / CREW #: _____ District: _____

Scouts Participating: _____ # Adults Participating: _____

Lead Instructor - Level 2 COPE Instructor: _____ Phone: _____

Additional COPE Instructor: _____ Training Level: _____

Additional COPE Instructor: _____ Training Level: _____

- Minimum two Instructors needed, at least one Level 2.
- Qualified Supervision is trained in Climb on Safely, 2 minimum needed, 1 is over 21 years old & not an instructor.
- Proper Instructor and Supervisor ratios shall be maintained, and all Council policy requirements apply.

Section 2.0 – COPE Facility and Time Requested:

Event Date(s): _____ Start Time _____

Location:

- Mabee Scout Reservation
- Graves Scout Reservation

Fees:

- \$2.00 per participant fee
- PLUS \$20 Site Use Fee - any number of participants
- Total = # participants _____ * \$2 + \$20 = \$ _____

FOR OFFICE USE ONLY
Date Received: _____
Request Approved By: _____
Date Entered: _____
Unit Notice Date: _____
Date Paid: _____
Amount Paid: _____
Received By: _____
Budget Code: 6714

Return completed form to:
 Donald W. Reynolds Scout Resource Center
 4295 S. Garnett Road
 Tulsa, Oklahoma 74146
 918.743.6125 www.okscouts.org
sthiessen@okscouts.org

For additional information, contact:
 Danny Forthman
 COPE Committee Chair
 918.230.3899 d4thman@yahoo.com

Prepared. For Life.™

