



Dear Employer:

I hope you will take a few moments to review this letter to request your support in sending your employee to an upcoming **training program** called Wood Badge. This program is offered by the Boy Scouts of America through the Indian Nations Council. Your employee is a community leader working with adults and youth in his/her hometown. They also have a unique opportunity to **better themselves** not only as a volunteer in your community, but in every facet of their life. As the Scout Executive for Indian Nations Council, I am confident the skills they will learn will help them **contribute more to your organization**.

As a business leader, you already know how essential it is that employees are effectively trained to meet the challenges and opportunities that business organizations face in an ever-changing environment. The topics covered in this course include the following:

- Active listening skills
- Effective skill instruction
- Values-based leadership
- Team development
- Public speaking
- Leveraging diversity
- Communication skills
- Project planning
- Ethical decision-making
- Effective use of different leadership styles
- Leading change
- Generational diversity
- Problem solving
- Decision making
- Conflict resolution
- Coaching and mentoring
- Self-assessment
- Goal setting
- Performance evaluation
- Sustainability

Wood Badge is the highest and most advanced training course offered on a national basis by the Boy Scouts of America. Participants learn **modern leadership theories** from contemporary scholars such as Ken Blanchard (author of the *One Minute Manager* series of books), Stephen R. Covey (author of *The Seven Habits of Highly Effective People* and *Principle-Centered Leadership*), and Spencer Johnson (author of *Who Moved My Cheese*).

While this course is a full six days, it is usually scheduled over two weekends to **minimize** the amount of time it takes away from participant's work. Professional development courses that teach these same skills cost thousands of dollars. We mix **classroom and active learning** to deliver the same valuable training at a tiny fraction of the cost. At the conclusion of the course, attendees will have created at least five goals tied to their specific position in Scouting. An experienced counselor will be assigned to personally work with each attendee for eighteen months to ensure application of the training they received and the completion of their five goals. This ensures the successful integration of leadership concepts from the course into daily habits of the participant in their personal and professional careers. The following link provides more information on the Wood Badge training offered by the Indian Nations Council. <http://www.okscouts.org/resources/training/wood-badge/>





INDIAN NATIONS COUNCIL
BOY SCOUTS OF AMERICA®

Your employee is **paying their own way** for this valuable training, but they may need your help to adjust their schedule to make it possible to attend. If you will ensure they have the time needed to attend this course, I will ensure they are provided the opportunity to learn all the skills described above in a supportive and professional environment. I've seen and experienced the **positive, and sometimes, life-changing effect** this training has on participants. My expectation is that you will also see a change in your employee.

I know your time is valuable and trust this letter has provide you with greater insight as to the scope of the training we intend to provide to your employee. If you have any questions, please reach out to me. I will address these with you or put you in contact with the Course Director who can equally answer your inquiries.

Sincerely,

A handwritten signature in black ink that reads "Bill Haines". The signature is stylized and includes a long horizontal line extending to the right.

Bill Haines
Scout Executive/CEO

